



Fire Protection District No. 1 of West Feliciana Parish
9892 West Feliciana Parkway ~ P O Box 1190
St. Francisville, La. 70775
(225) 635-4312 ~ Fax (225) 635-4328

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on May 8, 2017, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Vice-Chair Tracy Williams, Treasurer Daniel Stelly, Secretary David Opperman, Board Member Steven Neal, Board Member William Daniel

Absent:

Board Member Vincent Smith

Also present:

James Wood, Fire Chief

Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Daniel and seconded by Ms. Williams. Motion carried all in favor. 5. Motion to approve the minutes from April 2017 meeting by Mr. Neal and second by Mr. Daniel. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: a. Update billing for service. Motion by Mr. Daniel and second by Mr. Neal to rescind the motor vehicle accident response billing policy. Motion passed with Mr. Stelly, Neal, Daniel and Williams voting for. Mr. Wells and Opperman against. B. no action taken. C. Introduction of the FY 2017/2018 budget. D. Motion by Mr. Opperman and second by Mr. Daniel to authorize the sale of a 1999 F550 Truck known as Rescue 2 to Acadia Fire Protection District No. 6 for the sum of \$12,500 and authorize Chairman Wells to sign all necessary paperwork on behalf of the Fire Protection District. Motion carried all in favor. 9. PERSONNEL: Mini Fire Academy set for May 27, 2017; recruiting event and all are welcome to attend. 10. BUILDING REPORT: Wakefield project continues. 11. CHIEF'S REPORT: Report of the Fire Districts activities in the last few weeks. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Opperman and second by Mr. Daniel. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly

Secretary/Treasurer

/s/ Joe Wells

Joe Wells

Chairperson



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The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on April 10, 2017, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Vice-Chair Tracy Williams, Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith

Absent:

Treasurer Daniel Stelly, Secretary David Opperman

Also present:

Russell A Achord, Deputy Fire Chief

Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and seconded by Mr. Daniel. Motion carried all in favor. 5. Motion to approve the minutes from March 13, 2017 meeting by Mr. Neal and second by Mr. Daniel. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: a. Update billing for service. No action taken. Discussion on current Fire House cost recovery contract. No action taken. Deferred until next meeting. 9. PERSONNEL: Nothing to report 10. BUILDING REPORT: Wakefield project continues. 11. CHIEF'S REPORT: The Deputy Fire Chief gave a report of the Fire Districts activities in the last few weeks. Discussion on two recent structure fires. Chairman Wells advised he heard from people in the community we did an excellent job. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Smith and second by Ms. Williams. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly

Secretary/Treasurer

/s/ Joe Wells

Joe Wells

Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on March 13, 2017, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Vice chair Tracy Williams, Secretary David Opperman, Treasurer Daniel Stelly, Board Member Steven Neal, Board Member William Daniel.

Absent:

Board Member Vincent Smith

Also present:



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James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Stelly and seconded by Mr. Daniel. Motion carried all in favor. 5. Motion to approve the minutes from February 2017 meeting by Mr. Neal and second by Ms. Williams. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: a. Billing for service resolution. No action taken. Discussion on current Fire House cost recovery contract. No action taken. 9. PERSONNEL: Chief Wood informed the Board recruiting efforts were continuing but a recent fire highlighted the desperate need for more interior firefighters. The Fire District and the Town of St. Francisville need a solution to lack of personnel today. We cannot kick the can down the road or hope it goes away. Hiring more part time firefighters is an option, but by doing so, we utilize funds which are set aside to replace the remaining 30-year-old fire trucks, 15-year-old air packs and other capital projects which are necessary. 11. BUILDING REPORT: Wakefield project continues. 14. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. Had several calls and visits on Rescue 2 but no offers to buy have been received. Will continue to advertise to other governmental agencies. 15. PUBLIC COMMENT: None 16. ADJOURNMENT: Motion by Mr. Neal and second by Mr. Daniel. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly

Secretary/Treasurer

/s/ Joe Wells

Joe Wells

Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on February 16, 2017, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Treasurer Daniel Stelly, Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith.

Absent: Vice chair Tracy Williams, Secretary David Opperman

Also present:

James R. Wood, Fire Chief
Eric Vicknair, CPA



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The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and seconded by Mr. Stelly. Motion carried all in favor. 5. Motion to approve the minutes from January 2017 meeting by Mr. Smith and second by Mr. Daniel. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. SURPLUS PROPERTY: Motion to declare 1999 F550, former rescue truck, surplus. By Mr. Neal and second by Mr. Daniel. Motion carried all in favor. 9. FINANCE REPORT: a. Billing for service. Discussion on current policy. No actions taken. 10. PERSONNEL: update in recruiting efforts. 11. BUILDING REPORT: No actions taken. 14. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. Immediately following the meeting, there will be a promotion ceremony for newly promoted officers. 15. PUBLIC COMMENT: None 16. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Neal. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly

Secretary/Treasurer

/s/ Joe Wells

Joe Wells

Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on January 9, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm. T

The following members present: Chairman Joe Wells, Vice chair Tracy Williams, Secretary David Opperman, Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith.

Absent: Treasurer Daniel Stelly

Also present:

James R. Wood, Fire Chief

Eric Vicknair, CPA

Henry Olinde, Legal Counsel

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Daniel and seconded by Mr. Opperman. Motion carried all in favor. 5. Motion to approve the minutes from December 12, 2016 by Ms. Williams and second by Mr. Opperman. Motion carried all in favor. 6. ELECTION of OFFICERS. Nomination for Joe Wells to serve as Chair by Mr. Neal and second by Mr. Smith. Motion carried all in favor. Motion to



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close nominations by Mr. Opperman and second by Mr. Daniel. Motion carried all in favor. Joe Wells elected Chair.

Nomination by Mr. Daniel and second by Mr. Neal for Tracy Williams to be Vice chair. Motion carried all in favor. Motion to close nominations by Mr. Opperman and second by Mr. Neal. Motion carried all in favor. Ms. Tracy Williams elected Vice Chair.

Nomination by Mr. Neal and second by Mr. Opperman for Daniel Stelly to serve as the treasurer. Motion carried all in favor. Motion to close nominations by Mr. Opperman and second by Mr. Neal. Motion carried all in favor. Mr. Stelly elected Treasurer. Nomination by Mr. Neal and second by Mr. Daniel for Mr. Opperman to serve as Secretary. Motion carried all in favor. Motion to close nominations by Mr. Daniel and second by Mr. Smith. Motion carried all in favor. Mr. Stelly elected Secretary. 7. CPA REPORT: Nothing to report. 8. LEGAL REPORT: Nothing to report. 9. FINANCE REPORT: First tax check came in at a little over 1,053,000. The Fire District received approximately 1,003,000.00 with \$50,000 sent to the state for teacher's retirement, DA's retirement and other taxes the legislature put on ad valorem taxes. We still expect another 400,000 to be received. 10. PERSONNEL: Executive session to brief Fire Board on personnel matters. Motion to enter executive session by Mr. Opperman and second by Mr. Daniel. Motion carried all in favor. Motion to exit executive session by Mr. Neal and second by Mr. Smith. Motion carried all in favor. 11. FINANCE REPORT: No actions taken 12. PERSONNEL REPORT: No actions taken 13. BUILDING REPORT: No actions taken. 14. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. Squad 12, new truck was received on December 22. Its in the engine bay for viewing after the meeting. 15. PUBLIC COMMENT: None 16. ADJOURNMENT: Motion by Mr. Neal and second by Mr. Smith. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly

Secretary/Treasurer

/s/ Joe Wells

Joe Wells

Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on December 12, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Vice-chair Tracy Williams, Treasurer Daniel Stelly, Secretary David Opperman, Board Member Steven Neal, Board Member William Daniel.
Absent: Board Member Vincent Smith

Also present: Eric Vicknair, CPA. & Fire Chief James Wood



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The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to amend the agenda to add discussion and action on the 2017 Fire Board Meeting Schedule by Mr. Opperman and second by Ms. Williams. Motion carried all in favor. Motion by Mr. Opperman and second by Mr. Neal to approve the amended agenda. Motion carried all in favor. 5. Motion to approve the minutes of the November 14, 2016 by Mr. Stelly and seconded by Mr. Neal. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. Motion by Mr. Opperman and second by Mr. Neal to adopt the proposed 2017 Fire Board meeting schedule. 8. FINANCE REPORT: Nothing to report 9. PERSONNEL REPORT: Update on recruitment efforts. 10. BUILDING REPORT: Fire station voting report from last election. 11. CHIEF'S REPORT: Delivery of new truck will be in December 22. A few new firefighters have been certified. Ethics training reminder. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Neal and second by Ms. Williams. Motion carried all in favor.

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on November 14, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Vice-chair Tracy Williams, Treasurer Daniel Stelly, Secretary David Opperman, Board Member Steven Neal, Board Member William Daniel, Board Member, Vincent Smith,

Also present: Eric Vicknair, CPA. & Fire Chief James Wood

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and Mr. Stelly. Motion carried all in favor. 5. Motion to approve the minutes of the October 10, 2016 meeting by Ms. Williams and seconded by Mr. Smith. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: Nothing to report 9. PERSONNEL REPORT: a. Presentation by Michael Steffan/ AXA Distributions on deferred compensation for employees. No action taken. B. Update on recruiting activities and efforts. . 10. BUILDING REPORT: Fire station voting report from last election. 11. CHIEF'S REPORT: Report on activities and operations. Delivery of new truck will be in December. A few new firefighters to be certified. Ethics training reminder. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Daniel. Motion carried all in favor.

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on October 10, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Treasurer Daniel Stelly, Board Member Steven Neal, Board Member William Daniel, Vice chair Tracy Williams Board Member, Vincent Smith, Secretary David Opperman



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Also present: Eric Vicknair, CPA. & Fire Chief James Wood

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Ms. Williams and second by Mr. Opperman. Motion carried all in favor. 5. Motion to approve the minutes of the September 1, 2016 meeting by Mr. Neal and seconded by Mr. Smith. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: Nothing to report 9. PERSONNEL REPORT: Recruiting efforts discussed. 10. BUILDING REPORT: Fire station renovations/ updates on lights. . 11. CHIEF'S REPORT: Report on activities and operations. Discussion on Keep Feliciana Beautiful. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Neal. Motion carried all in favor.

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on September 1, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Treasurer Daniel Stelly, Board Member Steven Neal, Board Member William Daniel.

Absent: Vice chair Tracy Williams Board Member, Vincent Smith, Secretary David Opperman Also present: Eric Vicknair, CPA. & Fire Chief James Wood

Public Hearing called to order by Chairman Wells. Motion by Mr. Neal and second by Mr. Stelly to approve the agenda. Motion carried all in favor. Motion to enter public hearing by Mr. Daniel and second by Mr. Stelly. Mr. Wells asked if there was any public comment on the millage adoption and roll forward from a member of the public or member of the Fire Board. Mr. James Weller asked to speak. He encouraged the Fire Board to adopt the millage at the full 6 mills based on declining volunteer participation and increasing costs. He stated he cannot remember ever advocating for a property tax. No other comments were made by the audience. Motion by Mr. Neal and second by Mr. Daniel to exit the hearing and adjourn the Public Hearing. Meeting adjourned with all in favor.

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed.

Chairman Joe Wells, Treasurer Daniel Stelly, Board Member Steven Neal, Board Member William Daniel. Secretary David Opperman. Absent: Vice chair Tracy Williams Board Member, Vincent Smith Also present: Eric Vicknair, CPA. & Fire Chief James Wood

3. Mr. Wells announced the rules of the meeting. 4. Motion to amend the agenda to discuss and take action on extra personnel due to road closure by Mr. Daniel and second by Mr. Neal. Motion carried all in favor. 5. Motion to approve the minutes of the August 8, 2016 meeting by Mr. Neal and seconded by Mr. Stelly. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: 8a. Motion to adopt resolution 0901201601 after reading it aloud to adopt the 2016 Fire District Millage Rate by Mr. Opperman and second by Mr. Neal. Motion carried with all voting in favor. Motion to adopt resolution 0902201602 after it was read aloud by Mr. Opperman and second by Mr. Stelly. Motion carried with all voting in favor. 8b. Motion to adopt the Standard of Coverage document with amendments as presented by the Fire Chief after discussion with legal counsel by Mr. Neal and second by Mr. Stelly. Motion carried all in favor. Motion by Mr. Neal and second by Mr. Daniel to adopt new fee rates as presented by the Fire Chief. Motion carried all in favor. Motion by Mr. Neal and second by Mr. Stelly to approve the Cooperative Endeavor Policy presented by the Fire Chief. Motion carried all in favor. 9. PERSONNEL REPORT: Discussion on hiring additional



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firefighters on a temporary basis due to the closure of Hwy 66. Possible 75% of the cost could be reimbursed by FEMA. After discussion it was decided to take no action regarding budget or otherwise. Fire Chief will schedule additional personnel and seek reimbursement form FEMA. If budget overages occur, the Board can consider amending the budget. 10. BUILDING REPORT: Nothing to report. 11. CHIEF'S REPORT: Report on activities and operations from the Flood. Chief Achord, Chief Oliveaux, the officers, volunteer firefighters and even volunteers from the general public did an outstanding job during the flood response. The Fire District conducted numerous evacuations and two swift water rescues. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Neal and second by Mr. Opperman. Motion carried all in favor.

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on August 8, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The regular meeting was called to order by Mr. Wells. 2. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed: The following members present: Chairman Joe Wells, Vice chair Tracy Williams, Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith. Also present: Deputy Chief Russell Achord & Eric Vicknair, CPA. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Daniel, seconded by Mr. Neal. Motion carried all in favor. 5. Motion to approve the minutes of the July 18, 2016 meeting by Mr. Daniel and seconded by Mr. Smith. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: A. Announce Public Hearing and Public meeting to roll forward on September 1, 2016 at 6pm. B. Introduction of policy updates. Fire Board review, request action at next meeting. C. Air Evac Contract: Motion to renew not to exceed the previous year's amount by Mr. Neal and second by Mr. Daniel. Motion carried all in favor. 9. PERSONNEL REPORT: Nothing to report. 10. BUILDING REPORT: Solitude fire station was never added to Solitude sewer system. No legal ability to recover cost of work or amount paid to Parish for service. Hardwood station has missing insulation in attic. Second area that has been discovered by staff. 11. CHIEF'S REPORT: Chief Achord reported on activities for the past few weeks. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Smith and second by Ms. Williams. Motion carried all in favor.

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on July 11, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The regular meeting was called to order by Mr. Wells. 2. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed: The following members present: Chairman Joe Wells, Vice chair Tracy Williams, Secretary David Opperman, Treasurer Daniel Stelly Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith. Also present: Fire Chief James Wood & Eric Vicknair, CPA. 3. Mr. Wells announced the rules of the



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meeting. 4. Motion to approve the agenda by Mr. Opperman, seconded by Mr. Neal. Motion carried all in favor. 5. Motion to approve the minutes of the June 13, 2016 meeting by Mr. Smith and seconded by Ms. Williams. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: A. Announce Public Hearing and Public meeting to roll forward on September 1, 2016 at 6pm. B. FY2015/2016 budget close out. No actions needed. C. Fee rates (tabled from June 13, 2016: No actions taken. 9. PERSONNEL REPORT: Chief Wood reported that the Fire District had heightened security protocols in light of the police shootings in Dallas and Baton Rouge. Reports that criminals may target firefighters and EMS workers as well. 10. BUILDING REPORT: Nothing to report. 11. CHIEF'S REPORT: Chief Achord reported on activities for the past few weeks. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Opperman. Motion carried all in favor.

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on June 13, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Vice chair Tracy Williams, Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith.

Absent: Secretary David Opperman, Treasurer Daniel Stelly. Also present: Russell Achord, Deputy Fire Chief & Eric Vicknair, CPA. Audience member: James Wood

Public Hearing called to order by Chairman Wells. At 6:01 p.m. Mr. Wells asked if there was any public comment on the budgets by a member of the public or member of the Fire Board. No comments or questions were submitted. Motion by Mr. Daniel and second by Mr. Smith to adjourn the Public Hearing. Meeting adjourned with all in favor.

The regular meeting was called to order by Mr. Wells. 5. An invocation was given and the pledge of allegiance recited. 6. A roll call of board members completed.

The following members present: Chairman Joe Wells, Vice chair Tracy Williams, Secretary David Opperman, Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith. Absent: Treasurer Daniel Stelly. Also present: Russell Achord, Deputy Fire Chief & Eric Vicknair, CPA. Audience member: James Wood

7. Mr. Wells announced the rules of the meeting. 8. Motion to amend the agenda by Mr. Neal to remove items 12.e., 13.a,b,c,d. Motion seconded by Ms. Williams. Motion carried all in favor. 9. Motion to approve the minutes of the May 9, 2016 meeting by Mr. Neal and seconded by Mr. Smith. Motion carried all in favor. 10. CPA REPORT: Nothing to report. 11. LEGAL REPORT: Nothing to report. 12. FINANCE REPORT: 12.a. Adoption of the proposed 2016 to 2017 operations and capital outlay budget. Motion by Mr. Opperman and second by Ms. Williams to adopt the proposed budget. Motion carried all



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in favor. 12.b Announce Millage adoption & possible roll forward Public Hearing and Public Meeting date of September 1, 2016 at 6pm in the Fire Board meeting room at Fire Protection District No. 1 of West Feliciana Parish. 12.c Motion to table by Mr. Daniel and second by Mr. Neal. Motion carried all in favor. 12.d Motion to hire William Gains CPA as the contracted Legislative Auditor for the FY 2015 to 2016 year audit by Mr. Neal and second by Mr. Opperman. Motion carried all in favor. 13. PERSONNEL REPORT: Nothing to report. 14. BUILDING REPORT: Nothing to report. 15. CHIEF'S REPORT: Chief Achord reported on activities for the past few weeks. 16. PUBLIC COMMENT: None. 17. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Opperman. Motion carried all in favor.

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on May 9, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Vice chair Tracy Williams, Secretary David Opperman, Treasurer Daniel Stelly Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith.

Also present: James R. Wood, Fire Chief & Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and seconded by Ms. Williams. Motion carried all in favor. 5. Motion to approve the minutes from April 11, 2016 by Mr. Smith and second by Mr. Stelly. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: 8.a. Introduction of the proposed 2016 to 2017 operations and capital outlay budget. Motion by Mr. Opperman and second by Mr. Stelly to set a public hearing for June 13, 2016 at 6pm. Motion carried all in favor. 8.c. Chief Wood provided an outline of the roll forward process. Due to the State Tax commission need to approve the assessments, millage adoption can't take place until September 1, 2016. Motion by Mr. Opperman and second by Mr. Neal to set a public hearing and meeting to discuss and take action on adopting the 2016 millage included a possible roll forward for September 1, 2016 at 6pm. Motion carried all in favor. 8.b. Adoption of a full time employee pay scale. Currently there is not a pay scale for the four positions. After a salary survey of other fire departments and agencies in West Feliciana Parish, a pay scale was developed and proposed. After discussion by the board a motion to adopt the proposed scale and make it effective July 1, 2016 was made by Mr. Smith and second by Ms. Williams. Motion carried all in favor. 9. PERSONNEL REPORT: Board members



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were briefed on recent personnel changes. 10. BUILDING REPORT: No actions taken. 11. CHIEF'S REPORT: Chief Wood reported the computer server has been installed and the system is almost back to full capacity. Some minor problems are still lingering but West Feliciana Parish IT should have it worked out soon. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Neal. Motion carried all in favor.

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on April 11, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Vice chair Tracy Hall, Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith. Absent: Secretary David Opperman, Treasurer Daniel Stelly.

Also present:
Russell Achord, Deputy Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Ms. Williams and seconded by Mr. Smith. Motion carried all in favor. 5. Motion to approve the minutes from March 14, 2016 by Mr. Neal and second by Mr. Smith. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. CIVIL SERVICE BOARD. Appoint employee representative. Motion by Mr. Neal and second by Mr. Smith to appoint Leatha Graham as the employee representative. Motion carried all in favor. 9. FINANCE REPORT: Discussion on whether or not the Board wants to begin the process to roll forward. Motion by Mr. Daniel and second by Ms. Williams to move forward with the process. Motion carried all in favor. 10. PERSONNEL REPORT: No actions taken 11. BUILDING REPORT: No actions taken. 12. CHIEF'S REPORT: Chief Achord reported that the Fire District computer server had been attacked by a virus which caused the email system, records management system and other files to be corrupted and taken offline. The West Feliciana Parish IT department is working on restoring the system and new safeguards will be installed to try to prevent future occurrences. 13. PUBLIC COMMENT: None 14. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Neal. Motion carried all in favor.



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The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on March 14, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm.

The following members present: Chairman Joe Wells, Secretary David Opperman, Treasurer Daniel Stelly, Board Member Steven Neal, Board Member William Daniel, Absent: Vice chair Tracy Hall, Board Member Vincent Smith.

Also present:
James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and seconded by Mr. Daniel. Motion carried all in favor. 5. Motion to approve the minutes from February 18, 2016 by Mr. Opperman and second by Mr. Stelly. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Judge Carmichael granted a protective order for the personnel files requested by Mr. Sam D' Aquilla. The requested personnel files are being turned over from the Fire District legal counsel to Mr. D'Aquilla. 8. CIVIL SERVICE BOARD: Discuss and take action to appoint the Governing Authority's representative to the Civil Service Board. Motion to appoint Mr. Martian Schmit (incumbent) by Mr. Neal and second by Mr. Opperman. Motion carried all in favor. 9. FINANCE REPORT: No actions taken 10. PERSONNEL REPORT: No actions taken 11. BUILDING REPORT: Discussion on allowing the use of the Wakefield radio tower to be used in a study for internet connectivity by the Parish Government. Motion by Mr. Opperman to allow the West Feliciana Parish Government to use the Wakefield tower for a testing and evaluation period on internet equipment as long as the Fire Chief oversee the install, ensures no interference with Fire District communications and a release of liability is provided by the Parish. The Fire Chief may order the removal if he feels the device compromises communications. Second by Mr. Daniel. Motion carried all in favor. 12. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 13. PUBLIC COMMENT: None 14. ADJOURNMENT: Motion by Mr. Neal and second by Mr. Opperman. Motion carried all in favor.

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on February 18, 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm. T

The following members present: Chairman Joe Wells, Vice chair Tracy Hall, Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith.

Absent: Secretary David Opperman, Treasurer Daniel Stelly.



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Also present:

James R. Wood, Fire Chief

Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and seconded by Mr. Smith. Motion carried all in favor. 5. Motion to approve the minutes from January 11, 2016 by Ms. Hall and second by Mr. Daniel. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. RESOLUTION: Motion by Mr. Neal and second by Mr. Smith to accept the proposed updated financial authority resolution with corrections. Motion carried all in favor. 9. FINANCE REPORT: No actions taken 10. PERSONNEL REPORT: No actions taken 11. BUILDING REPORT: No actions taken. 12. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks and possible impacts the State Budget could have on the Fire Protection District. 13. PUBLIC COMMENT: None 14. ADJOURNMENT: Motion by Mr. Neal and second by Mr. Smith. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly

Secretary/Treasurer

/s/ Joe Wells

Joe Wells

Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on January 11 2016, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm. T

The following members present: Chairman Joe Wells, Vice chair Tracy Hall (arrived at 6:23), Treasurer Daniel Stelly, Board Member Steven Neal, Board Member William Daniel, Board Member Vincent Smith.

Absent: Secretary David Opperman.

Also present:

James R. Wood, Fire Chief

Eric Vicknair, CPA

Henry Olinde, Legal Counsel

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and seconded by Mr. Stelly. Motion carried all in



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favor. 5. Motion to approve the minutes from December 14, 2015 by Mr. Smith and second by Mr. Neal. Motion carried all in favor. 6. ELECTION of OFFICERS. Nomination and motion for Joe Wells to serve as Chair by Mr. Neal and second by Mr. Daniel. Motion carried all in favor. Nomination and motion by Mr. Neal and second by Mr. Smith for Tracy Hall to be vice chair. Motion carried all in favor. Nomination and motion by Mr. Daniel and second by Mr. Neal for Mr. Stelly to serve as the treasurer. Motion carried all in favor. Nomination and motion by Mr. Neal and second by Mr. Stelly for Mr. Opperman to serve as Secretary. Motion carried all in favor. 7. CPA REPORT: Annual LLA report submitted by contracted auditor to Legislative Auditor. 8. LEGAL REPORT: A. EXECUTIVE SESSION: Motion by Mr. Daniel and second by Mr. Stelly to enter into executive session to discuss pending litigation in the matter under investigation, 20th JDC. Entered executive session at 6:18 p.m.. Exit executive session upon the motion of Mr. Smith and second by Mr. Stelly at 7:06 p.m. Motion carried all in favor. Motion by Mr., Neal and second by Mr. Smith to direct Legal Counsel, Mr. Henry Olinde, to seek a protective order for confidential parts of information requested, to prohibit the use for any use other than an official investigation. Motion carried all in favor. B. FIRE BOARD POLICY UPDATE: Introduction of changes to the public records policy previously adopted by the Fire Board. Motion by Mr. Neal second by Mr. Smith to adopt the policy with amendments suggested by Mr. Olinde. Motion carried all in favor. 9. RESOLUTION: Motion by Ms. Hall and second by Mr. Neal on the following motion.

WHEREAS, Mr. Billy Buzbee made an outstanding contribution to the Parish of West Feliciana in his years of support for Fire Protection District Number One (1) of West Feliciana Parish; and

WHEREAS, Mr. Buzbee has continuously demonstrated a commitment of support through his donation of real property to the Fire Protection District. During the formation of the Fire Protection District Mr. Buzbee made a donation of land to locate the Elm Park Fire Station and again later Mr. Buzbee donated a house to be used for firefighter training evolutions; and

WHEREAS, the Fire District and the community have greatly benefited by the location of the Elm Park Fire Station which has allowed for the mitigation of fire and disaster and the saving of lives as well as an indefinite amount of economic protection by saving property; and

WHEREAS, Mr. Buzbee's contributions to the Fire Protection District and West Feliciana included the assisting the Fire District in projects over the years and provided access to water for fire suppression all of which enabled the Fire District to be successful in providing fire protection and other needed services to the citizens of West Feliciana Parish which has resulted in enumerable lives and property saved:

BE IT RESOLVED, that the Board of Commissioners of Fire Protection District Number One (1) of West Feliciana Parish hereby commend Mr. Billy Buzbee for the outstanding service and support he made to the Fire Protection District and the community as a whole.

Upon being submitted to a vote thereon was unanimous.



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10. LIVE STREAM BROADCAST of Meetings: Discussion only. Request for the Fire Chief to seek more information. 11. FINANCE REPORT: No actions taken 12. PERSONNEL REPORT: No actions taken 13. BUILDING REPORT: No actions taken. 14. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 15. PUBLIC COMMENT: None 16. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Neal. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly

Secretary/Treasurer

/s/ Joe Wells

Joe Wells

Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on December 15, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Tracy Hall, Vice Chair
Steven Neal, Board Member
Daniel Stelly, Secretary/Treasurer
Jody Vidrine, Board Member
David Opperman, Board Member Arrived at 6:19 pm

Absent:

Vincent Smith, Board Member

Also present:

Eric Vicknair, CPA

James R. Wood, Fire Chief

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and second by Mr. Stelly. Motion carried all in favor. 5. Motion to approve the minutes from November 9, 2015 by Ms. Hall and second by Mr. Stelly. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. MEETING DATES FOR 2016. Motion by Mr. Neal and Second by Mr. Stelly to approve the proposed meeting dates for 2016.

January 11, 2016, February 18, 2016, March 14, 2016, April 11, 2016, May 9, 2016, June 13, 2016, July 11, 2016, August 8, 2016, September 1, 2016, October 10, 2016, November 14, 2016 and December 12, 2016.



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9. RESOLUTION for SERVICE. Motion by Mr. Neal and second by Ms. Hall for the following resolution.

RESOLUTION

WHEREAS, Mr. Jody Vidrine made an outstanding contribution to the Parish of West Feliciana in his years of service on the Board of Commissioners of Fire Protection District Number One (1) of West Feliciana Parish; and

WHEREAS, during his tenure from February 2009 to December 2015 on the Board of Commissioners, Mr. Vidrine served in different capacities including service on standing committees and as the financial committee chairman; and

WHEREAS, the Fire District has greatly benefited by Mr. Vidrine’s dedication and service to the people of West Feliciana Parish, as well as by his insight in helping to ensure the economic vitality of the Fire Protection District; and

WHEREAS, Mr. Vidrine served with distinction as he worked with department leadership, fellow commissioners and elected officials to enable the Fire District to be successful in providing fire protection and other needed services to the citizens of West Feliciana Parish which has resulted in enumerable lives and property saved:

BE IT RESOLVED, that the Board of Commissioners of Fire Protection District Number One (1) of West Feliciana Parish hereby commend Mr. Jody Vidrine for the outstanding service and sacrifices made as a member of the Board of Commissioners and for his service to the community as a whole, as keeping with the highest traditions of the Fire Service.

Upon being submitted to a vote thereon was unanimous.

10. FINANCE REPORT: Employee comp time pay down. Motion by Mr. Stelly and second by Ms. Hall to pay 57.5 hours of comp time back to Chief Wood. Motion carried all in favor. 11. PERSONNEL REPORT: Civil Service board: Deputy Fire Chief hiring list. Motion by Mr. Vidrine and second by Mr. Stelly to appoint Russell Achord to a probational deputy fire chief from a provisional deputy fire chief. Motion carried all in favor. 11. BUILDING REPORT: Update on projects. 12. CHIEF’S REPORT: Chief Wood provided a brief on the Fire District’s recent improvement from a Class 5 to a Class 4 fire department. 13. PUBLIC COMMENT: None 14. ADJOURNMENT: Motion by Mr. Vidrine and second by Mr. Neal. Motion carried all in favor.

 /s/ Daniel Stelly
Daniel Stelly
Secretary/Treasurer

 /s/ Joe Wells
Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on November 9, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:



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Joe Wells, Chairman
Tracy Hall, Vice Chair
Steven Neal, Board Member
Vincent Smith, Board Member
Daniel Stelly, Secretary/Treasurer Arrived at 6:09 pm
Jody Vidrine, Board Member

Absent:
David Opperman, Board Member

Also present:
Eric Vicknair, CPA
James R. Wood, Fire Chief

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Ms. Hall and second by Mr. Neal. Motion carried all in favor. 5. Motion to approve the minutes from October 12, 2015 by Mr. Smith and second by Mr. Stelly. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. PAY SCALE FOR PART-TIME EMPLOYEES: After presentation and discussion, motion by Mr. Neal and second by Mr. Vidrine to adopt the proposed pay plan with the limitations on raises as proposed effective December 1, 2015. Motion carried all in favor. 9. FINANCE REPORT: Nothing to report. 10. PERSONNEL REPORT: Nothing to report. 11. BUILDING REPORT: Update on Wakefield project. 12. CHIEF'S REPORT: Louisiana Department of Forestry has notified us that we will receive a military 5 ton truck as a part of a State and Federal program to assist with wildland fires. Update on department operations over the last month. 13. PUBLIC COMMENT: None 14. ADJOURNMENT: Motion by Mr. Smith and second by Ms. Hall. Motion carried all in favor.

 /s/ Daniel Stelly
Daniel Stelly
Secretary/Treasurer

 /s/ Joe Wells
Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on October 12, 2015, at the Fire District Bluffs Fire Station at 6309 Freeland Road, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Tracy Hall, Vice Chair
David Opperman, Board Member
Steven Neal, Board Member
Vincent Smith, Board Member
Daniel Stelly, Secretary/Treasurer
Jody Vidrine, Board Member



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Also present:

James R. Wood, Fire Chief

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and second by Mr. Opperman. Motion carried all in favor. 5. Motion to approve the minutes from September 14, 2015 by Mr. Opperman and second by Ms. Hall. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. SURPLUS PROPERTY BIDS: Motion by Mr. Neal and second by Mr. Opperman to award the highest responsible bidder on the public auction items ending on October 12, 2015. Motion carried all in favor. 9. FINANCE REPORT: Nothing to report. 10. PERSONNEL REPORT: Nothing to report. 11. BUILDING REPORT: Bluffs Station final payments. Motion by Mr. Neal and second by Ms. Hall to authorize payments 8, 9, 10 and hold payment 11 for \$65,187.50 until the remainder of the punch list is completed. Motion carried all in favor. 12. CHIEF'S REPORT: Report given on the recent PIAL rating. 14. PUBLIC COMMENT: A member from the audience said that Blount was one of the cleanest contractor they have ever seen in keeping the build site neat. 13. RECESS for OPEN HOUSE Motion by Mr. Neal and second by Mr. Vidrine to go into recess for the Bluffs open house. Motion carried all favor. Motion by Motion by Mr. Vidrine and second by Mr. Neal to reconvene the meeting. Motion carried all in favor. 15. ADJOURNMENT: Motion by Mr. Vidrine and second by Mr. Neal. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly

Secretary/Treasurer

/s/ Joe Wells

Joe Wells

Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on September 14, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman

Tracy Hall, Vice Chair

David Opperman, Board Member

Steven Neal, Board Member

Vincent Smith, Board Member

Absent:

Daniel Stelly, Secretary/Treasurer

Jody Vidrine, Board Member

Also present:

Eric Vicknair, CPA

James R. Wood, Fire Chief



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The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Opperman and second by Ms. Hall. Motion carried all in favor. 5. Motion to approve the minutes from August 10, 2015 by Mr. Opperman and second by Mr. Neal. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Update on Council business. 8. SURPLUS PROPERTY: Motion by Mr. Neal and second by Mr. Smith to declare the 2007 F150 response vehicle surplus and sale at auction. Motion carried all in favor. 9. FINANCE REPORT: Nothing to report. 10. PERSONNEL REPORT: Nothing to report. 11. BUILDING REPORT: Draft site road construction. Motion by Mr. Neal and second by Mr. Smith to authorize Chief Achord to sign a memorandum of understanding with James Wood to construct a road for the purpose of accessing a static water source on private property. Motion carried all in favor. An update was given on the Bluffs Station and the open house date is tentatively set for October 12. Fire Chief request that the Fire Board meeting be moved to the Fire Station. Motion by Mr. Opperman and second by Ms. Hall to hold the October meeting at the Bluffs Fire Station. Motion carried all in favor. Update on Wakefield project. 12. CHIEF'S REPORT: Chief Wood addressed the loss of Captain Levy Brown in a drowning accident and the need for a swimming facility in West Feliciana Parish to allow residents to learn to swim. The loss of Levy Brown is tremendous to the Fire District and comes on the heels of the Sheriff's Office losing a Deputy to a drowning accident. This is a community safety issue that we should address. 13. PUBLIC COMMENT: None 14. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Neal. Motion carried all in favor.

_____/s/ Daniel Stelly ____
Daniel Stelly
Secretary/Treasurer

_____/s/ Joe Wells ____
Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on August 10, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
David Opperman, Board Member
Steven Neal, Board Member
Jody Vidrine, Board Member
Absent:
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member
Tracy Hall, Vice Chair
Also present:
Eric Vicknair, CPA
Russell Achord, Deputy Fire Chief

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and second by Mr. Smith. Motion carried all in favor. 5. Motion to approve the minutes from July 16, 2015 by Mr. Smith and second by Mr. Opperman. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: Motion by Mr. Neal and second by Mr. Smith to hire Mr. William Gaines to complete the fiscal year 2014 to 2015 Legislative Audit. Motion carried all in favor. 9. PERSONNEL REPORT: Nothing to report. 10. BUILDING REPORT: Chief Achord gave an update on the progress of the Bluffs Station. It is nearing completion. 11. CHIEF'S REPORT: Fire Chief out of



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town for military leave. Chief Achord gave a brief of Fire District activities. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Neal. Motion carried all in favor.

_____/s/ Daniel Stelly ____
Daniel Stelly
Secretary/Treasurer

_____/s/ Joe Wells ____
Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on July 16, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Tracy Hall, Vice Chair
David Opperman, Board Member
Steven Neal, Board Member
Jody Vidrine, Board Member
Absent:
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member
Also present:
Eric Vicknair, CPA
James R. Wood, Fire Chief

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the by Mr. Ms. Hall and second by Mr. Opperman. Motion carried all in favor. 5. Motion to approve the minutes from June 8, 2015 by Mr. Opperman and second by Mr. Neal. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. SURPLUS PROPERTY. Motion by Mr. Neal and second by Mr. Opperman to declare the remains of the scrap vehicles and spare metal and dispose of it a public auction. Motion carried all in favor. 9. FINANCE REPORT: Update on CD ladder. 10. PERSONNEL REPORT: Discussion on forming a committee to look at recruitment and retention efforts for volunteers and compensation for paid employees. 11. BUILDING REPORT: A. Update on progress at the Bluffs Station. Motion by Mr. Neal and second by Mr. Vidrine to pay draw 6 and 7 from Blount Construction. Motion carried all in favor. B. Progress update on the Wakefield Station renovations. 13. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. Chief Wood requested a policy clarification on records request for non-approved minutes. Motion by Mr. Neal and second by Mr. Vidrine to establish a policy that the records custodian only release a minutes after the minutes have been approved by the Fire Board. Motion carried all in favor. Motion carried all in favor. 14. PUBLIC COMMENT: None 15. ADJOURNMENT: Motion by Mr. Neal and second by Mr. Vidrine. Motion carried all in favor.

_____/s/ Daniel Stelly ____

_____/s/ Joe Wells ____



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Daniel Stelly
Secretary/Treasurer

Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on June 8, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Tracy Hall, Vice Chair
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member
David Opperman, Board Member Arrived at 6:06pm.
Absent:
Steven Neal, Board Member
Jody Vidrine, Board Member
Also present:
Eric Vicknair, CPA
James R. Wood, Fire Chief

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to amend the agenda to include resolutions of appreciation for water use agreements and comp time payment for Fire Chief by Mr. Stelly and seconded by Mr. Smith. Motion carried all in favor. 5. Motion to approve the minutes from May 25, 2015 by Mr. Stelly and second by Ms. Hall. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. PUBLIC HEARING: Fire Protection District No. 1 Fiscal Year 2015 to 2016 Operations and Capital Outlay Budget. Motion to enter a public hearing by Mr. Smith and second by Mr. Stelly. Motion carried all in favor. Presentation of the budget by Chief Wood. No comments received from the audience. Motion to exit public hearing by Mr. Smith and second by Mr. Stelly. Motion carried all in favor. 9. FINANCE REPORT: A. Adoption of budget: Motion by Mr. Opperman to adopt the Fire Protection District No. 1 2015 to 2016 operations and capital outlay budget as presented by the Fire Chief. Motion seconded by Ms. Hall. Motion carried all in favor. B. No action taken. Discussion on hiring legislative auditor. Previously used Mary Sue Stages. Received a proposal that she will do audit for same amount as previous year. Motion to hire Mary Sue Stages so long as she continues to meet the Legislative Auditor by Mr. Opperman and second by Mr. Smith. Motion carried all in favor. D. Discussion on the purchase of a bull dozer from State Surplus. Exceeds Fire Chief purchase authority. Request authorization to buy if the machine is deemed good by our mechanic. Motion to authorize by Mr. Opperman and second by Ms. Hall. Motion carried all in favor. E. Not actions. F. Comp time payout for Fire Chief. Motion by Mr. Stelly and second by Mr. Opperman to pay the Chief's comp time down to 80 hours. Motion carried all in favor. 10. PERSONNEL REPORT: Nothing to report. 11. JULY MEETING DATE: Motion to move the July meeting date to July 16, 2015 at 6 pm at Fire District Headquarters by Ms. Hall and second by Mr. Opperman. Motion carried all in favor. 12. BUILDING REPORT: A. Update on progress at the Bluffs Station. B. Progress update on the Wakefield Station renovations. 13. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. B. The Fire Chief asked that the Fire Board of Commissioners formally recognize all the citizens that agreed to let the Fire Protection Districts use a static water source on their property. This will greatly assist in the rating and possibly save a life one day. Chief Wood read a sample resolution to the Fire Board and asked that the resolution be issued to existing and future individuals that signed a water use agreement with the Fire District. Motion by Mr. Opperman



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and second by Mr. Smith to issue the resolutions of appreciation to the property owners. Motion carried all in favor. 14. PUBLIC COMMENT: None 15. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Opperman. Motion carried all in favor.

_____/s/_ Daniel Stelly ____
Daniel Stelly
Secretary/Treasurer

_____/s/ Joe Wells ____
Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on May 25, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Tracy Hall, Vice Chair
Daniel Stelly, Secretary/Treasurer
Steven Neal, Board Member
Jody Vidrine, Board Member
Vincent Smith, Board Member
Absent:
David Opperman, Board Member
Also present:
Eric Vicknair, CPA
James R. Wood, Fire Chief

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and seconded by Mr. Stelly. Motion carried all in favor. 5. Motion to approve the minutes from April 13, 2015 by Mr. Smith and second by Mr. Neal. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. FINANCE REPORT: Introduction of the proposed FY 2015 to 2016 operations and capital outlay budget by Chief Wood. 9. PERSONNEL REPORT: A letter to the Fire Board from the Civil Service Board indicating that on May 1, 2015 the Civil Service Board found Chief Wood not guilty of three complaints dismissed the complaints with prejudice. The second item discussed was a request by Chief Wood to have fees from public records request made by him for use in his defense regarding the civil service complaints be waived by the Board. Motion by Mr. Neal and second by Ms. Hall to waive the fess. Motion carried all in favor. 10. BUILDING REPORT: Motion of Mr. Vidrine and second by Mr. Neal to authorize a change order for additional bracing on the fire station. Motion carried all in favor. Motion by Mr. Vidrine and second by Mr. Stelly to pay the March payment application of \$62,471.08 and the April payment application contingent upon the Fire Chief conducting an inspection of the work and materials for \$82, 886.38 to Blount Construction. Motion carried all in favor. 11. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. Fire Prevention Bureau ordinance amendment passed the Parish Council. Fire District members recognized by the LEPA. 12. PUBLIC COMMENT: None 13. ADJOURNMENT: Motion by Mr. Neal and second by Mr. Smith. Motion carried all in favor.

_____/s/_ Daniel Stelly ____
Daniel Stelly
Secretary/Treasurer

_____/s/ Joe Wells ____
Joe Wells
Chairperson



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The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on April 13, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Tracy Hall, Vice Chair
Daniel Stelly, Secretary/Treasurer
Steven Neal, Board Member
David Opperman, Board Member
Jody Vidrine, Board Member
Vincent Smith, Board Member

Also present:
James R. Wood, Fire Chief

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Neal and seconded by Ms. Hall. Motion carried all in favor. 5. Motion to approve the minutes from March 9, 2015 by Mr. Smith and second by Ms. Hall. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. WEST FELICIANA PARKWAY PROPERTY: Motion by Mr. Vidrine and second by Mr. Opperman to not sale or lease any property at this time. Motion carried all in favor. 9. 2015 MILLIAGE ADOPTION: Motion by Mr. Neal and second by Mr. Stelly to enter a public hearing to hear comments from the public on the 2015 Millage rate. Motion carried all in favor. The board asked for public comments on the 2015 millage rate. No comments given. Motion by Ms. Hall to exit public hearing and second by Mr. Neal. Motion carried all in favor. On the motion of Mr. Neal and second of Mr. Opperman the following resolution was offered: BE IT RESOLVED, that the following millage are hereby levied on the 2015 tax roll on all property subject to taxation by Fire Protection District Number One (1) of West Feliciana Parish, State of Louisiana: MILLAGE Operations and Maintenance Tax (Fire Maint) 6 mills. BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of West Feliciana, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2015, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law. Resolution was adopted all in favor. 10. FINANCE REPORT: Information provided to the Board on the inventory tax legislation proposed at the legislature. 11. PERSONNEL REPORT: Executive session: Motion by Mr. Opperman and second by Mr. Smith to enter executive session to discuss a personnel matter for approximately 30 minutes. Motion carried all in favor. Enter at 6:18 pm. Return form executive session at 6:47 PM. Motion to reconvene the meeting be Mr. Vidrine and second by Ms. Hall. Motion carried all in favor. Motion by Mr. Vidrine and second by Mr. Opperman to take no action regarding the personnel issue at this time. 12. LEGAL COUNSEL: Motion by Mr. Smith and second by Mr. Opperman to hire outside counsel. Motion withdrawn. Motion by Mr. Opperman and second by Mr. Smith to amend the current resolution of service with Mr. Henry Olinde, Attorney at Law and expand the scope of the resolution to include general counsel after approval of the Attorney General's Office. Motion carried all in favor. 13. BUILDING REPORT: Motion of Mr. Neal and second by Mr. Smith to pay the request for payment. After a brief discussion the motion was withdrawn and the Board decided to take no action. 14. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. Fire Prevention Bureau ordinance amendment to go before the counsel. 15. PUBLIC COMMENT: None 16. ADJOURNMENT: Motion by Mr. Vidrine and second by Mr. Smith. Motion carried all in favor.



Fire Protection District No. 1 of West Feliciana Parish
9892 West Feliciana Parkway ~ P O Box 1190
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____/s/ Daniel Stelly ____
Daniel Stelly
Secretary/Treasurer

____/s/ Joe Wells ____
Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on March 9, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Tracy Hall, Vice Chair
Daniel Stelly, Secretary/Treasurer
Steven Neal, Board Member
David Opperman, Board Member
Jody Vidrine, Board Member

Absent:
Vincent Smith

Also present:
James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to amend and approve the agenda to add a resolution to authorize new members of the board to sign checks on behalf of the Fire District by Mr. Neal and seconded by Mr. Stelly. Motion carried all in favor. 5. Motion to approve the minutes from February 9, 2015 by Ms. Hall and second by Mr. Stelly. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. JULY REGULAR MEETING: Motion by Mr. Stelly and second by Mr. Neal to move the July 13 meeting to July 20, 2015. Motion carried all in favor. 9. WEST FELICIANA PARKWAY PROPERTY: Motion by Mr. Neal and second by Mr. Opperman to declare that the Fire District has no objections to the abandonment of a roadway per request of Mr. John Kean. 10. 2015 MILLIAGE ADOPTION: Motion by Mr. Vidrine and second by Mr. Stelly to set the date for the 2015 milliage adoption for the April 13, 2015 meeting. Motion carried all in favor. 11. FINANCE REPORT: Motion by Mr. Neal and second by Ms. Hall to adopt a resolution adding Mr. David Opperman as an authorized viewer and signer on Fire District accounts. Motion carried all in favor. 12. PERSONNEL REPORT: Motion by Mr. Vidrine and second by Mr. Neal to re-appoint Chief Wood to the 911 Communications District Board. Motion carried all in favor. 13. BUILDING REPORT: Motion of Mr. Neal and second by Mr. Stelly to approve the February draw to Blount Contractors for the Bluff Fire Station Construction. Motion carried all in favor. 14. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 13. PUBLIC COMMENT: None 14. ADJOURNMENT: Motion by Mr. Vidrine and second by Mr. Stelly. Motion carried all in favor.

____/s/ Daniel Stelly ____
Daniel Stelly
Secretary/Treasurer

____/s/ Joe Wells ____
Joe Wells
Chairperson



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The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on February 9, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Steven Neal, Board Member
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member
Absent:
Tracy Hall, Vice Chair
Also present:
James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to amend the agenda to include changing the July meeting date from July 15 to July 20, 2015 by Mr. Stelly and seconded by Mr. Neal. Motion carried all in favor. Motion to approve the amended agenda by Mr. Stelly Hall and second by Mr. Neal. Motion carried all in favor. 5. Motion to approve the minutes from January 12, 2015 by Mr. Neal and second by Mr. Stelly. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. WEST FELICIANA PARKWAY PROPERTY: Fire Chief was contacted about whether or not the Fire District would consider selling four acres with frontage on West Feliciana Parkway. The interested party could not make it tonight due to other obligations. Motion by Mr. Neal and seconded by Mr. Smith to set up a meeting with the interested party and discuss prior to the next board meeting. Motion carried all in favor. 9. FINANCE REPORT: Chief Wood gave a briefing on the FY 2013 to 2014 legislative audit. The auditor indicated that the Fire District had good control of the financials and was financially stable. No findings were reported. In addition Chief Wood reported that despite a drop in ad valorem taxes the Fire District was able to maintain revenues. This was in part due to the establishment of a CD ladder which doubled the interest income the district has been earning when compared to the LAMP accounts. A motion by Mr. Stelly and second by Mr. Smith to commend the Fire Chief, Mr. Vicknair, CPA and Ms. Stages for the completion of the audit. Motion carried all in favor. 10. PERSONNEL REPORT: The following resolution was offer by Mr. Stelly and seconded by Mr. Neal:

RESOLUTION 0209201501

WHEREAS, Mr. Ronnie Bourgeois made an outstanding contribution to the Parish of West Feliciana in his years of service on the Board of Commissioners of Fire Protection District Number One (1) of West Feliciana Parish; and

WHEREAS, during his tenure from March 2006 to January 2015 on the Board of Commissioners, Mr. Bourgeois served in different capacities including service on standing committees and as the vice-chairman; and

WHEREAS, the Fire District has greatly benefited by Mr. Bourgeois' s dedication and service to the people of West Feliciana Parish, as well as by helping establish the full time fire chief position, by working for and advocating the Fire Protection District adopt a more aggressive prevention program to help stop fires before the need to respond arises and many other improvements over the three decades he served; and



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WHEREAS, Mr. Bourgeois served with distinction as he worked with department leadership, fellow commissioners and elected officials to enable the Fire District to be successful in providing fire protection and other needed services to the citizens of West Feliciana Parish which has resulted in enumerable lives and property saved:

BE IT RESOLVED, that the Board of Commissioners of Fire Protection District Number One (1) of West Feliciana Parish hereby commend Mr. Ronnie Bourgeois for the outstanding service and sacrifices made as a member of the Board of Commissioners and for his service to the community as a whole, as keeping with the highest traditions of the Fire Service.

Upon being submitted to a vote thereon was unanimous.

IN WITNESS THEREOF, I, Joe Wells, Chairman of the Board of Commissioner of Fire Protection District Number One (1) of West Feliciana Parish, State of Louisiana, do hereunto set my hand this 9th day of February, 2015.

11. **BUILDING REPORT**: Change order submitted by Blount Contractors for extra fill dirt. Motion to approve by Mr. Smith and seconded by Mr. Stelly. Motion carried all in favor. Payment request by Blount General Contractors for Bluffs Station. Motion by Mr. Neal and second by Mr. Stelly to approve the second draw to Blount General Contractors for work completed in January. Motion carried all in favor. A discussion was also held on the Wakefield Fire Station remodel. Motion by Mr. Stelly and second by Mr. Smith to break the project up or reduce the scope of work to allow for the living quarters to be built as soon as possible. Motion carried all in favor. 12. **CHIEF'S REPORT**: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. In regards to establishing a certified Fire Prevention Bureau, the Office of State Fire Marshal requested a release from liability for fire inspections not complete by their inspectors but by Fire District inspectors. Motion to approve a resolution by Mr. Neal and second by Mr. Smith. Motion carried all in favor. 13. **PUBLIC COMMENT**: None 14. **ADJOURNMENT**: Motion by Mr. Neal and second by Mr. Stelly. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly
Secretary/Treasurer

/s/ Joe Wells

Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on January 12, 2015, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Tracy Hall, Board Member
Steven Neal, Board Member
Daniel Stelly, Secretary/Treasurer

Absent
Vincent Smith, Board Member

Also present:
James R. Wood, Fire Chief
Eric Vicknair, CPA



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The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to amend the agenda to include discussion and action on the Fire Chief exceeding purchase authority to buy a trailer by Mr. Neal and seconded by Mr. Stelly. Motion carried all in favor. Motion to approve the amended agenda by Ms. Hall and second by Mr. Stelly. Motion carried all in favor. 5. Motion to approve the minutes from December 8, 2014 by Ms. Hall and second by Mr. Stelly. Motion carried all in favor. 6. ELECTION OF OFFICERS. Motion for Joe Wells to serve another year as the Chairman by Mr. Neal and second by Ms. Hall. Motion carried all in favor. Motion for Ms. Hall to serve as Vice Chair by Mr. Stelly and second by Mr. Neal. Motion carried all in favor. Motion by Ms. Hall for Mr. Stelly to serve as the Secretary/ treasurer for a year. Motion seconded by Mr. Neal. Motion carried all in favor. 7. CPA REPORT: Nothing to report. 8. LEGAL REPORT: Nothing to report. 9. FINANCE REPORT: Tax check received. Audit is finishing up. 10. PERSONNEL REPORT: Mr. Vidrine resigned at the end of December and Mr. Bourgeois resigned due to being appointed constable. 11. BUILDING REPORT: Payment request by Blount General Contractors for Bluffs Station. Motion by Mr. Stelly to pay \$8,228.70 to Blount General Contractors for the 1st draw. Motion seconded by Mr. Neal. Motion carried all in favor. 12. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. Discussion on the purchase of a trailer for State Surplus. Motion by Mr. Neal and second by Mr. Stelly to authorize the Fire Chief to purchase a trailer from State Surplus for \$2000. Motion carried all in favor. 13. PUBLIC COMMENT: Mr. Wells announced that the Board that the WFP Drug and Alcohol Awareness Council had presented Chief Bonnie Hines with an award at their December appreciation meeting. 14. ADJOURNMENT: Motion by Mr. Stelly and second by Ms. Hall. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly
Secretary/Treasurer

/s/ Joe Wells

Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on December 8, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Vincent Smith, Board Member
Tracy Hall, Board Member
Jody Vidrine, Board Member

Absent
Ronnie Bourgeois, Vice-Chairman
Daniel Stelly, Secretary/Treasurer
Steven Neal, Board Member

Also present:
James R. Wood, Fire Chief
Eric Vicknair, CPA



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The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Vidrine and seconded by Mr. Smith. Motion carried all in favor. 5. Motion to approve the minutes from November 10 and November 17, 2014 by Mr. Smith and second by Ms. Hal. Motion carried all in favor. 7. LEGAL REPORT: Chief Wood reported to the Fire Board that the legal advisor had indicated that using the word committee in the agenda committee reports could be misleading. Chief Wood indicated that the Fire Board had employed the practice of have a standing item on the agenda of “ Finance Committee Report, Personnel, Committee Report and Building Committee Report” since at least the late 1990s. Chief Wood suggested that the Fire Board remove the word “Committee” and leave the rest. Mr. Vidrine made a motion to amend the night’s agenda to reflect that the word agenda be deleted from the current agenda and future agendas. Second by Mr. Smith. Motion carried all in favor. 8. PRESENTATION OF RESOLUTION TO MR. RAYMOND MINOR. Mr. Minor was not present, move to January 2015. 9. PROPOSED MEETING DATES FOR 2015. The following dates were proposed: January 12, 2015, February 9, 2015, March 9, 2015, April 13, 2015, May 25, 2015, June 8, 2015, July 13, 2015, August 10, 2015, September 14, 2015, October 12, 2015, November 9, 2015, December 14, 2015. Motion by Mr. Vidrine and second by Ms. Hall to adopt the proposed dates. Motion carried all in favor. 10 REPORTS. A. FINANCE REPORT: Nothing to report. B. PERSONNEL REPORT: Fire Chief Comp time pay. Short discussion on employee comp time accrual and the previous motions of the Fire Board. Motion by Mr. Vidrine and second by Ms. Hall to amend the comp time policy to state “any employee verses fire chief” regarding the 80 balance threshold. Motion carried all in favor. Motion by Mr. Vidrine and second by Mr. Smith to pay Chief Wood the balance of his comp time in excess of 80 hours at his current hourly rate. Short discussion on employee health insurance change. Request by employee to cover change in health insurance. Change will save Fire Protection District money. Motion by Mr. Vidrine and second by Mr. Smith to increase James Dutsch pay by \$100 per month with the understanding that it is for a change in the health insurance and therefore tied to. Motion carried all in favor. C. BUILDING REPORT: Discussions on progress, no actions taken. 11. CHIEF’S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 12. PUBLIC COMMENT: None. 13. NEXT MEETING: 14. ADJOURNMENT: Motion by Mr. Vidrine and second by Ms. Hall. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly
Secretary/Treasurer

/s/ Joe Wells

Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Special Meeting on November 17, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman
Jody Vidrine, Board Member
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member
Steven Neal, Board Member

Absent:

Tracy Hall, Board Member



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Also present:
James R. Wood, Fire Chief

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Stelly and seconded by Mr. Neal. Motion carried all in favor. 5. CAPITAL OUTLAY BUDGET: Discussion on amending the building capital outlay budget to \$649,000. Motion by Mr. Neal and seconded by Mr. Vidrine. Motion carried all in favor. 6. BLUFFS FIRE AND EMS STATION: Chief Wood presented the board with a bid of \$649,000 from Blount General Contractors L.L.C. for the construction of the Bluffs Fire and EMS Station. The building came in at 139.15 per square foot. It was designed to meet the Bluffs Architectural requirements, has an emergency generator, three bays and living quarters for both fire and EMS personnel. The two organizations would split the cost based on square footage used. The break down would be approximately \$384,000 to the Fire Protection District and \$265,000 to the Hospital. The board discussed the bid and building costs. Motion by Mr. Bourgeois and second by Mr. Smith to approve the building construction contingent upon the approval of the West Feliciana Parish Hospital Board for their portion of the building and authorize the Fire Chief to sign necessary contracts. Motion carried all in favor. Motion by Mr. Bourgeois and second by Mr. Stelly to award the bid to Blount General Contractors contingent upon the Hospital agreeing to pay for their portion of the building. Motion carried all in favor. 7. PUBLIC COMMENT: None. 8. NEXT MEETING: December 8, 2014 9. ADJOURNMENT: Motion by Mr. Stelly and second by Mr. Smith. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly
Secretary/Treasurer

/s/ Joe Wells

Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on November 10, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman
Jody Vidrine, Board Member
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member
Steven Neal, Board Member
Tracy Hall, Board Member

Also present:
James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to amend the agenda to by Mr. Bourgeois and seconded by Mr. Stelly to include the following items: 1. Resolution for Mr. Raymond Minor's service, 2. Resolution to add Steven Neal to the authorized reviewers and signers list at the Highlands Bank, 3 authorize the fire chief to exceed his



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purchase limit to buy a diagnostic computer for the fire trucks. Motion carried all in favor. 5. Motion to approve the minutes from October 13, 2014 meeting by Mr. Smith and seconded by Ms. Hall. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT: Nothing to report. 8. REQUEST FOR INFORMATION BY MR. SAM D'AQUILLA. Mr. D'Aquilla was in attendance at the meeting and indicated that he wanted to withdraw his request for information. No further action taken. 9. PARALLEL INFRASTRUCTURE: Discussion only. No action taken. 10. WFFD DEVELOPMENT PLAN: Motion by Mr. Bourgeois and second by Mr. Smith to approve the Development Plan. Motion carried all in favor. 11.A. FINANCE COMMITTEE REPORT: Nothing to report. 11.B. PERSONNEL COMMITTEE: Nothing to report. 11.C. BUILDING COMMITTEE: Discussions on progress, no actions taken. 13. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 13. RESOLUTION FOR BANKING: Motion by Mr. Bourgeois and second by Mr. Smith to add Mr. Neal to as an authorized reviewer and signer on the Fire District accounts. Motion carried all in favor. 14. DIAGNOSTIC COMPUTER: Motion by Mr. Vidrine and second by Mr. Stelly to authorize the Fire Chief to spend up to \$3,000 to purchase a diagnostic computer for the Fire District's apparatus. Motion carried all in favor. 15. RESOLUTION FOR MR. RAYMOND MINOR'S SERVICE:

RESOLUTION

WHEREAS, Mr. Raymond Minor made an outstanding contribution to the Parish of West Feliciana in his years of service on the Board of Commissioners of Fire Protection District Number One (1) of West Feliciana Parish; and

WHEREAS, during his tenure from January 2001 to October 2014 on the Board of Commissioners, Mr. Minor served in different capacities including service on standing committees and as the board chairman; and

WHEREAS, the Fire District has greatly benefited by Mr. Minor's dedication and service to the people of West Feliciana Parish, as well as by his guidance in bringing fire protection and emergency medical services to the Parish's residents; and

WHEREAS, Mr. Minor served with distinction as he worked with department leadership, fellow commissioners and elected officials to enable the Fire District to be successful in providing fire protection and other needed services to the citizens of West Feliciana Parish which has resulted in enumerable lives and property saved:

BE IT RESOLVED, that the Board of Commissioners of Fire Protection District Number One (1) of West Feliciana Parish hereby commend Mr. Raymond Minor for the outstanding service and sacrifices made as a member of the Board of Commissioners and for his service to the community as a whole, as keeping with the highest traditions of the Fire Service.

Upon being submitted to a vote thereon was unanimous.

IN WITNESS THEREOF, I, Joe Wells, Chairman of the Board of Commissioner of Fire Protection District Number One (1) of West Feliciana Parish, State of Louisiana, do hereunto set my hand this 10th day of November, 2014.

Motion by Ms. Hall and second by Mr. Smith. Motion carried all in favor.
16. PUBLIC COMMENT: None. 17. NEXT MEETING: December 8, 2014 18. ADJOURNMENT: Motion by Mr. Stelly and second by Mr. Smith. Motion carried all in favor.



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/s/ Daniel Stelly

Daniel Stelly
Secretary/Treasurer

/s/ Joe Wells

Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on October 13, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman
Jody Vidrine, Board Member
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member

Absent:

Raymond Minor, Board Member
Tracy Hall, Board Member

Also present:

James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda to by Mr. Smith and seconded by Mr. Stelly. Motion carried all in favor. 5. Motion to approve the minutes from September 15, 2014 meetings by Mr. Stelly and seconded by Mr. Bourgeois. Motion carried all in favor 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT. 8. FIREFIGHTER PPE BIDS: Chief Wood read the lowest responsible bidder aloud. No other bids were submitted. Motion by Mr. Bourgeois and second by Mr. Smith to accept the bid and authorize the Fire Chief to proceed with ordering the PPE and administering the grant to include the matching funds. Motion carried all in favor. 9. PARALLEL INFRASTRUCTURE: Discussion only. No action taken. 10. WFFD DEVELOPMENT PLAN: Introduction for input, no action taken. 11.A. FINANCE COMMITTEE REPORT: Nothing to report. 11.B. PERSONNEL COMMITTEE: Nothing to report. 11.C. BUILDING COMMITTEE: (i) Bluffs Station: Discussion on the adding of an addendum to the bid package and adjusting the bid dates. (ii) Wakefield Fire Station Remodel. Contractor is working on a quote. 12. EXECUTIVE FIRE OFFICER CERTIFICATION: Mr. Wells read a letter from the Superintendent of the National Fire Academy congratulating Chief Wood on earning the National Fire Academy Executive Fire Officer Certification. 13. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 14. PUBLIC COMMENT: None. 15. NEXT MEETING: November 10, 2014 16. ADJOURNMENT: Motion by Mr. Bourgeois and second by Mr. Smith. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly
Secretary/Treasurer

/s/ Joe Wells

Joe Wells
Chairperson



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The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Regular Meeting on September 15, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman
Jody Vidrine, Board Member
Tracy Hall, Board Member
Daniel Stelly, Secretary/Treasurer

Absent:

Raymond Minor, Board Member
Vincent Smith, Board Member

Also present:

James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda to by Mr. Bourgeois and seconded by Ms. Hall. Motion carried all in favor. 5. Motion to approve the minutes from August 11, 2014 meetings by Mr. Bourgeois and seconded by Mr. Stelly. Motion carried all in favor 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT. Chief Wood reported that the District Attorney's Office had determined that the Advocate could be used as the Official Journal. 8.A. FINANCE COMMITTEE REPORT: Discussion on status of the budget. No actions taken.. 8.B. PERSONNEL COMMITTEE: Motion by Mr. Bourgeois and second by Mr. Vidrine to appoint James Dutsch from a provisional position to a probational position in classified civil service. Motion carried all in favor. 8.C. BUILDING COMMITTEE: (i) Bluffs Station: Bids have been sent to the paper for advertisement. Pre-bid conference set for October 2, 2014. (ii) Wakefield Fire Station Remodel. Contractor is working on a quote. Will review when ready. 9. Mutual aid agreement: Motion by Mr. Bourgeois and second by Mr. Vidrine to authorize the Fire Chief to sign a mutual aid agreement with Marathon Petroleum Company for firefighting foam. Motion carried all in favor. 10. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. The Rougillioville Fire Station is now in service, electrical service is being connected this week. 11. PUBLIC COMMENT: None. 12. NEXT MEETING: October 13, 2014 13. ADJOURNMENT: Motion by Mr. Stelly and second by Mr. Vidrine. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly
Secretary/Treasurer

/s/ Joe Wells

Joe Wells
Chairperson



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The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on August 11, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Raymond Minor, Board Member
Tracy Hall, Board Member
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member

Absent:
Ronnie Bourgeois, Vice-Chairman
Jody Vidrine, Board Member

Also present:
James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Wells. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda to by Mr. Stelly and seconded by Mr. Minor. Motion carried all in favor. 5. Motion to approve the minutes from July 9, 2014 meetings by Mr. Stelly and seconded by Mr. Minor. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT. Chief Wood reported a change in the 911 appointment ordinance. 8 PUBLIC HEARING: Motion to enter into a public hearing by Mr. Stelly and second by Mr. Smith. Public comment taken on the Fire Protection District 2014 millage. Motion to exit public hearing by Mr. Minor and second by Mr. Smith. Motion carried all in favor. 9. Radio Equipment for New Tower: Motion by Ms. Hall and second by Mr. Stelly to approve \$12, 625 for the purchase of new radio equipment for the Weyanoke Radio Tower. Motion carried all in favor. 10.A. FINANCE COMMITTEE REPORT: Item (i): no action taken. Item (ii.): Motion by Mr. Stelly to adopt a resolution and set the 2014 Fire Protection District millage rate at 6 mills. Motion seconded by Ms. Hall. Motion carried all in favor. 10.B. PERSONNEL COMMITTEE: No discussions or actions. 10.C. BUILDING COMMITTEE: (i) Bluffs Station: Authorize the Building Committee to release the Bluffs Fire Station for public bid after corrections to the plans are made. Motion by Mr. Smith and second by Ms. Hall. Motion carried all in favor. (ii) Wakefield Fire Station Remodel. Motion by Ms. Hall to authorize the Fire Chief to begin negotiations with a contractor for the Wakefield Remodel. Second by Mr. Smith. Motion carried all in favor. 11. Fire Prevention Bureau: Motion by Mr. Stelly and second by Mr. Minor to adopt the following motion:

Resolution: 0811201401

WHEREAS public safety, fire protection and public health are cornerstone necessities in our community; and

WHEREAS the development of property and the building of structures is essential for economic growth and prosperity as well as quality of life improvements; and

WHEREAS comprehensive planning and fire defense planning is essential for a safe and resilient community; and



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WHEREAS planning, mitigation and prevention of fires and other emergencies has resulted in enumerable lives and property saved:

BE IT RESOLVED that the Board of Commissioners for Fire Protection District No. 1 of West Feliciana Parish establishes and adopts the West Feliciana Fire Prevention Inspection Procedure & Penalty Policy as a part of the West Feliciana Fire Prevention Bureau and recommends that the West Feliciana Parish Council amend the Parish Ordinances to include the penalty contained within this policy; and

BE IT FURTHER RESOLVED that the Board of Commissioners for Fire Protection District No. 1 of West Feliciana Parish directs the Fire Chief as the Chief of the Fire Prevention Bureau to ensure Fire Prevention Inspections are carried out in accordance with the Fire Prevention Inspection Procedure & Penalty Policy, established laws and applicable standards.

Motion carried all in favor. 12. Public Bids: Authorize the Fire Chief to release bids on firefighter PPE for the Fire Grant. Motion by Mr. Stelly and second by Mr. Minor. Motion carried all in favor. 13. SEPTEMBER MEETING: The September meeting will be moved to September 15, 2014. 14. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. The Rougillioville Fire Station is now in service. 15. PUBLIC COMMENT: None. 16. ADJOURNMENT: Motion by Mr. Stelly and second by Ms. Hall. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly
Secretary/Treasurer

/s/ Joe Wells

Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on July 14, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman
Jody Vidrine, Board Member
Raymond Minor, Board Member
Tracy Hall, Board Member
Vincent Smith, Board Member

Absent:

Daniel Stelly, Secretary/Treasurer

Also present:

James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Joe Wells immediately following the public hearing 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Ms. Hall and seconded by Mr. Bourgeois. Motion carried all in favor. 5. Motion to approve the minutes from June 9,



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2014 meeting by Mr. Smith and seconded by Mr. Minor. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 8. LEGAL REPORT. Discussion on updates to Louisiana Law regarding adopting millage rates. 8.AIREVAC contract. Discussion on contributing to the AirEvac contract. Request from WFPH/AirEvac to pay \$8,000 for a parish site plan. Motion by Mr. Vidrine and second by Mr. Minor to contribute \$8,000 to the site plan so long as it is approved by legal. Motion carried all in favor. 9.A. FINANCE COMMITTEE REPORT: Discussions on financial matters. No actions taken. 9.B. PERSONNEL COMMITTEE: Chief Wood requested that the Fire Board hire Russell Achord as the new Deputy Fire Chief. This request was based on a review of the two candidate's applications and interviews. Motion by Mr. Bourgeois and second by Ms. Hall to approve Chief Wood's request and set a hire date effective July 14, 2014. Motion carried all in favor. 9.C. BUILDING COMMITTEE: Update on Bluffs Fire Station Design and Wakefield remodel design work. 10. 2014 Tax Millage Adoption: Mr. Wells announced that the Fire District will hold a public hearing and public meeting to adopt the 2014 tax millage rate on August 11, 2014 at 6pm in the Fire District Meeting Room. 11. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 10. PUBLIC COMMENT: Chief Achord addressed the board and fire chief. He thanked them for the opportunity and stated that he looked forward to the new position. 11. ADJOURNMENT: Motion by Mr. Bourgeois and second by Mr. Minor. Motion carried all in favor.

____/s/ Daniel Stelly ____
Daniel Stelly

____/s/ Joe Wells ____
Joe Wells

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on June 9, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Jody Vidrine, Board Member
Raymond Minor, Board Member
Tracy Hall, Board Member
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member

Absent:
Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman

Also present:
James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Daniel Stelly immediately following the public hearing. 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Stelly announced the rules of the meeting. 4. Motion to amend the agenda to add; Discuss and take action on cooperative endeavor agreement between Borderline Communications and Fire District No. 1 by Mr. Vidrine and seconded by Mr. Smith. Motion carried all in favor. 5. Motion to approve the minutes from May 12, 2014 meetings by Mr. Vidrine and seconded by Mr. Minor. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT. Nothing to report. 8. PUBLIC HEARING: FY 2014 to 2015 Operations and Capital Outlay Budgets. Motion to enter a Public Hearing by Mr. Vidrine and seconded by Ms. Hall. Motion carried all in favor. A brief discussion was held on two adjustments made to the proposed budget from the draft budget that was published were due



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to changes in insurance quotes. Motion to exit the Public Hearing by Mr. Vidrine and seconded by Mr. Minor. Motion carried all in favor. 9.A. FINANCE COMMITTEE REPORT: Item (i): no action taken. Item (ii.): Motion by Mr. Vidrine to adopt the proposed fiscal year 2014 to 2015 capital outlay and operations budget with the adjustments to the insurance line items. Motion seconded by Ms. Hall. Motion carried all in favor. Item (iii.): Motion by Mr. Vidrine and second by Mr. Smith to authorize the Fire Chief to sign an engagement letter with contracted legislative auditor Mary Sue Stages. Motion carried all in favor. 9.B. PERSONNEL COMMITTEE: Discussion on what procedure the Board wanted to take in the hiring of the Deputy Fire Chief. After a discussion and recommendation of the Fire Chief, Mr. Vidrine motioned that the Personnel Committee conduct the interviews and consider the recommendation of the Fire Chief before recommending to the full board which candidate to hire. The Fire Chief will have the resumes ranked by an outside source and provide the ranking to the Personnel Committee. Motion seconded by Mr. Smith. Motion carried all in favor. 9.C. BUILDING COMMITTEE: Update on Bluffs Fire Station Design and Wakefield remodel design work. Discussion on a Cooperative Endeavor Agreement between the Fire District and Borderline Communications. The agreement allows for the Fire District to receive internet connectivity at the Wakefield Fire Station and space on Borderline Communications tower in exchange for tower and rack space on the Fire District's tower to be used by Borderline Communications. Motion by Mr. Vidrine and seconded by Ms. Hall to authorize the Fire Chief to move forward on the agreement as long as there are no objections from the Fire Board's legal counsel. Motion carried all in favor. 10. ECONOMIC DEVELOPMENT BOARD. Discussion on the Fire Chief's time and involvement on the EDB. Motion to appoint Walter Oliveaux to represent the Fire District on the Economic Development Board by Mr. Vidrine and seconded by Mr. Smith. Motion carried all in favor. 11. COMP TIME PAY DOWN. Discussion on the balance of the Fire Chiefs comp time. Motion by Mr. Vidrine to establish a policy that the Fire Chief send a report on his comp time to the CPA each month for oversight. Motion seconded by Mr. Minor. Motion carried all in favor. Motion by Mr. Vidrine and seconded by Ms. Hall to pay the Fire Chief for 70 hours of back comp time. Motion carried all in favor. 12. CHIEF'S REPORT: The Fire Chief gave a report of the Fire District's activities in the last few weeks. 13. PUBLIC COMMENT: None. 14. ADJOURNMENT: Motion by Mr. Vidrine and second by Mr. Smith. Motion carried all in favor.

_____/s/ Daniel Stelly ____
Daniel Stelly
Secretary/Treasurer

_____/s/ Joe Wells ____
Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on May 12, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman
Jody Vidrine, Board Member
Raymond Minor, Board Member



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Tracy Hall, Board Member
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member

Also present:

James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Joe Wells immediately following the public hearing 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Ms. Hall and seconded by Mr. Bourgeois. Motion carried all in favor. 5. Motion to approve the minutes from April 14, 2014 meetings by Mr. Bourgeois and seconded by Mr. Minor. Motion carried all in favor 6. CPA REPORT: Nothing to report. 8. LEGAL REPORT. Nothing to report. 8.A. FINANCE COMMITTEE REPORT: Committee met and discussed the proposed budget. The committee requested the Chief make adjustments to the budget which he did and is reflected in the proposed budget. Motion by Mr. Minor and second by Mr. Bourgeois to accept the draft budget as presented by the Fire Chief and to publish the proposed budget in accordance with law and set a public hearing and adoption meeting for the budget on May 28, 2014 at 6 pm. Motion carried all in favor. 8.B. PERSONNEL COMMITTEE: Discussion on the creation of a Deputy Fire Chief position. Motion by Mr. Bourgeois and second by Mr. Smith to authorize the creation of a Deputy Fire Chief Position with the job description and duties described by the Fire Chief and allow the Fire Chief to advertise for the position. Motion carried all in favor. 8.C. BUILDING COMMITTEE: Update on Bluffs Fire Station Design and Wakefield remodel design work. 9. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 10. PUBLIC COMMENT: None. 11. ADJOURNMENT: Motion by Mr. Smith and second by Mr. Minor. Motion carried all in favor.

_____/s/ Daniel Stelly ____
Daniel Stelly
Secretary/Treasurer

_____/s/ Joe Wells ____
Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on April 14, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman
Jody Vidrine, Board Member
Raymond Minor, Board Member
Tracy Hall, Board Member

Absent
Daniel Stelly, Secretary/Treasurer
Vincent Smith, Board Member



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Also present:

James R. Wood, Fire Chief

The regular meeting was called to order by Mr. Joe Wells immediately following the public hearing 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Bourgeois and seconded by Mr. Vidrine. Motion carried all in favor. 5. Motion to approve the minutes from March 10, 2014 meetings by Mr. Bourgeois and seconded by Mr. Vidrine. Motion carried all in favor 6. CPA REPORT: Nothing to report. 8. LEGAL REPORT. Nothing to report. 8.A. FINANCE COMMITTEE REPORT: Introduction of the draft of the proposed FY 2014/2015 budget. 8.B. PERSONNEL COMMITTEE: Nothing to report 8.C. BUILDING COMMITTEE: Discussion with no actions on building projects for Bluffs Fire Station, Star Hill Living quarters and Wakefield remodel. 9. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. Introduced the two newly selected live in firefighters for Star Hill Fire Station. 10 RECESS: Board members decided to adjourn the meeting verses recess since a quorum of the board would not be present at Star Hill Fire Station. 11. PUBLIC COMMENT: None. 12. ADJOURNMENT: Motion by Mr. Bourgeois and second by Ms. Minor. Motion carried all in favor.

_____/s/ Daniel Stelly ____
Daniel Stelly
Secretary/Treasurer

_____/s/ Joe Wells ____
Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on March 10, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman
Daniel Stelly, Secretary/Treasurer
Jody Vidrine, Board Member
Vincent Smith, Board Member
Tracy Hall, Board Member

Absent

Raymond Minor, Board Member

Also present:

James R. Wood, Fire Chief
Eric Vicknair, CPA



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The regular meeting was called to order by Mr. Joe Wells immediately following the public hearing 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Bourgeois and seconded by Ms. Hall. Motion carried all in favor. 5. Motion to approve the minutes from February 10, 2014 meetings by Mr. Smith and seconded by Mr. Stelly. Motion carried all in favor. 6. CPA REPORT: Nothing to report. 7. LEGAL REPORT. Presentation of Fire Protection Ordinances by Chief Wood and Mr. Henry Olinde, Special Counsel. Motion to adopt a resolution approving the proposed ordinances and recommending that the West Feliciana Parish Council adopt the ordinances. Motion by Mr. Bourgeois and second by Mr. Smith. Motion carried all in favor. 8. AIREVAC CONTRAC. Sherry Eidt gave a presentation on the advantages of Airevac. No action taken. 9. EXECUTIVE COMMITTEE REPORT: Nothing to report. 9.b. FINANCE COMMITTEE REPORT: State Firefighters Retirement will increase another 2% to 31.25% employer contribution and 10 % employee contribution beginning July 1, 2014. 9.c. PERSONNEL COMMITTEE: Nothing to report 9.d. BUILDING COMMITTEE. Briefing on the progress of the Bluffs Station and Wakefield projects. 10. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 11. PUBLIC COMMENT: Mr. Bourgeois recognized Captain Casey Phenald for his efforts in the rescue of a citizen recently. 14. ADJOURNMENT: Motion by Mr. Bourgeois and second by Ms. Smith. Motion carried all in favor.

_____/s/ Daniel Stelly ____
Daniel Stelly
Secretary/Treasurer

_____/s/ Joe Wells ____
Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on February 10, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman
Daniel Stelly, Secretary/Treasurer
Jody Vidrine, Board Member
Vincent Smith, Board Member

Absent
Raymond Minor, Board Member
Tracy Hall, Board Member

Also present:
James R. Wood, Fire Chief
Eric Vicknair, CPA

The regular meeting was called to order by Mr. Joe Wells immediately following the public hearing 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Bourgeois and seconded by Mr. Stelly. Motion carried all in favor. 5. Motion to approve the minutes from January 13, 2014 meetings by Mr. Smith and seconded by Mr. Vidrine. Motion carried all in favor. 6. REPORT ON



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4-H SHOOTING SPORTS by Mr. John Hashagen. Mr. Hashagen gave an overview of the successes of the shooting sports program and thanked the Fire District for providing a place for the team to practice each year.

7. CPA REPORT: Nothing to report. 8. LEGAL REPORT. Nothing to report. 9. ADDITIONAL SUBSTATIONS. Chief Wood gave a presentation on areas of West Feliciana Parish that are not able to obtain fire insurance or that receive a higher rate. A discussion took place on whether or not to open one to two additional fire stations to serve the Rogillioville area of the parish and Cat Island. Board members reviewed the tax rolls from the areas and number of residences living in those affected areas. Motion by Mr. Vidrine and second by Mr. Bourgeois to authorize the Fire Chief to expend up to \$15,000 to purchase needed equipment to place a surplus truck in service and to build a station for the truck. Motion carried all in favor. 10. AIREVAC CONTRAC. Chief Wood provided an overview of a proposal made to the parish for the services. Board members requested more information be provided at next meeting. 11. EXECUTIVE COMMITTEE REPORT: Nothing to report. 11.b. FINANCE COMMITTEE REPORT: Nothing to report. 11.c. PERSONNEL COMMITTEE: Discussion held on health insurance policy for employees. Motion to amend the health care policy to state that the Fire District will pay 100% of the employee's healthcare based on the premium of an HMO plan. The employee may choose a different plan for additional coverage or dependents however the Fire District will only cover an amount equal to the HMO premium amount. All excess premiums for other plans shall be paid by the employee. Motion offered by Mr. Vidrine and seconded by Mr. Bourgeois. Motion carried all in favor. 11.d. BUILDING COMMITTEE i. Gas District. Motion by Mr. Bourgeois and seconded by Mr. Smith to accept the lease offer of \$33,900 for a 99 year paid up lease on the two parcels on West Feliciana Parkway and authorize the Board Chairman to sign all necessary paperwork. Chief Wood briefly covered the Wakefield and Bluffs projects. 12. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 13. PUBLIC COMMENT: None. 14. ADJOURNMENT: Motion by Mr. Vidrine and second by Ms. Smith. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly
Secretary/Treasurer

/s/ Joe Wells

Joe Wells
Chairperson

The Board of Commissioners of Fire Protection District #1 of West Feliciana Parish held a Public Hearing and Regular Meeting on January 13, 2014, at the Fire District Headquarters Building located at 9892 West Feliciana Parkway, St. Francisville, LA, 70775, at 6pm, with the following members present:

Joe Wells, Chairman
Ronnie Bourgeois, Vice-Chairman
Daniel Stelly, Secretary/Treasurer
Jody Vidrine, Board Member
Vincent Smith, Board Member
Tracy Hall, Board Member

Absent
Raymond Minor, Board Member

Also present:
James R. Wood, Fire Chief



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Eric Vicknair, CPA

The regular meeting was called to order by Mr. Joe Wells immediately following the public hearing 1. An invocation was given and the pledge of allegiance recited. 2. A roll call of board members completed. 3. Mr. Wells announced the rules of the meeting. 4. Motion to approve the agenda by Mr. Smith, seconded by Mr. Stelly. Motion carried all in favor. 5. Motion to approve the minutes from December 9, 2013 meetings by Mr. Stelly and seconded by Ms. Hall. Motion carried all in favor. 6. SET REGULAR MEETING DATES: Motion by Mr. Vidrine and seconded by Mr. Bourgeois to set the 2014 meeting dates as follows: January 13, 2014, February 10, 2014, March 10, 2014, April 14, 2014, May 12, 2014, June 9, 2014, July 14, 2014, August 11, 2014, September 8, 2014, October 13, 2014, November 10, 2014, December 8, 2014. Motion carried all in favor. 7. ELECTION OF OFFICERS: Motion by Mr. Vidrine and second by Mr. Smith to nominate the incumbents to their respective positions. Motion carried all in favor. 8. CPA REPORT: FY 2012/2013 Audit report completed and submitted with no findings. Motion to accept by Mr. Smith and second by Ms. Hall. Motion carried all in favor. 9. LEGAL REPORT. Nothing to report. 10. ADDITIONAL SUBSTATIONS. Chief Wood gave a presentation on areas of West Feliciana Parish that are not able to obtain fire insurance or that receive a higher rate. A discussion took place on whether or not to open one to two additional fire stations to serve the Rogillioville area of the parish and Cat Island. After a lengthy discussion board members decided to table the matter until some additional information could be provided. Motion to table by Mr. Bourgeois and seconded by Ms. Hall. Motion carried all in favor. 11. SALE/TRADE OF SURPLUS PUMPERS. Motion by Mr. Bourgeois to declare two FMC pumpers as determined by the staff, surplus and offer both pumpers for sale to the Town of St. Francisville for the price of \$10,000 and the trade of the SFFD 1974 American LaFrance Pumper. Motion seconded by Mr. Smith. Motion carried all in favor. 12. EXECUTIVE COMMITTEE REPORT: Nothing to report. 12.b. FINANCE COMMITTEE REPORT: Nothing to report. 12.c. PERSONNEL COMMITTEE: Discussion held on health insurance policy for employees. After a presentation by the Fire Chief, a motion by Mr. Vidrine to pay 100% of the full time employee's premium excluding the current Fire Chief. Motion by Mr. Vidrine and second by Mr. Smith. Motion carried all in favor. 12.d. BUILDING COMMITTEE REPORT. Chief Wood provided a brief update on the progress of the Districts building projects. 13. CHIEF'S REPORT: The Fire Chief gave a report of the Fire Districts activities in the last few weeks. 14. PUBLIC COMMENT: None. 15. ADJOURNMENT: Motion by Mr. Vidrine and second by Ms. Smith. Motion carried all in favor.

/s/ Daniel Stelly

Daniel Stelly
Secretary/Treasurer

/s/ Joe Wells

Joe Wells
Chairperson